



**EXPRESSION OF INTEREST (EOI) DOCUMENT FOR INVITING BEE
APPROVED FIRMS/RESOURCE PERSONS FOR CARRYING OUT AGDSM
PROGRAMMES UNDER DEMAND SIDE MANAGEMENT PROGRAMME
FOR 2022-23**

1. COST OF DOCUMENT – CUM - PROCESSING FEE : Rs. 5,000/-
2. LAST DAY OF SALE OF EOI DOCUMENT : 21st Nov 2022 (UPTO 12.00 PM)
3. OPENING DATE OF EOI : 22nd Nov 2022 (AT 3.00 PM)
4. LAST DATE OF RECEIPT OF EOI DOCUMENT : 22nd Nov 2022 (TILL 12.00PM)

h/s/

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OFFICE OF THE DIRECTOR
ARUNACHAL PRADESH ENERGY DEVELOPMENT AGENCY
(A STATE GOVERNMENT AGENCY)
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No. APEDA/W(E)-541/AGDSM-BEE/ 2022-23

Dated Itanagar, 19th Nov 2022

NOTICE INVITING EXPRESSION OF INTEREST

Arunachal Pradesh Energy Development Agency (APEDA) invites this Expression of Interest (EOI) from reputed registered BEE accredited Energy Auditors/BEE approved Firms/Individuals Energy managers/Experts in Agriculture Demand Side Management Programme on energy efficiency Agriculture pump motors having minimum five years' experience of presenting resource materials on Energy Conservation and Energy Efficiency in Agriculture Demand Side Management Programme for

- Driving nationwide awareness program for farmers to promote adoption of EE pumps through demonstration projects which may be implemented for training and awareness purposes.
- Organizing 4 nos. of technical training program for pumps technicians.
- Creating awareness among farmers by using print media & electronics media channels.

Interested parties are requested to submit their EOI in the prescribed format along with all supporting documents/credentials to APEDA Directorate Office.

The EOI document can be downloaded from our website www.apeda.nic.in

Last date of submission of EOI: 22nd Nov 2022 till 12.00pm


Sd/-,
(Er. Marki Loya)
Director
APEDA, Itanagar.

No. APEDA/W(E)-541/ AGDSM-BEE/ 2022-23/2075-78

Dated Itanagar, 26th Nov 2022

Copy To:

- 1) The chairman APEDA, Itanagar for kind information.
- 2) The Vice – Chairman APEDA, Itanagar for kind information.
- 3) www.apeda.nic.in
- 4) The Commissioner Power (P & NRE), Itanagar for kind information.
- 5) The Deputy Directors of APEDA.
- 6) Office Copy.


(Er. Marki Loya)
Director
APEDA, Itanagar.



CHECKLIST

Please note:

To help you prepare the best application possible, all items below need to be considered and ticked off. This will also assist us for proper assessment of your application.

During EOI submission, please keep this page after the cover page.

(Put v/x in the appropriate box under remarks column)

Have you checked and enclosed:-

Sl. no.	Description	Page No.	Marks	Remarks
1	Photocopies of credentials/supporting documentary evidence.		10	
2	Photo-copies of GST/ST Registration Certificate		2	
3	Photo-copies of Provident Fund Registration Certificate		2	
4	Photo-copies of IT PAN		2	
5	Photo-Copies of Service Tax Registration Certificate		2	
6	Annexure-1		2	
7	Annexure-2		10	
8	Annexure-3		10	
9	Annexure-4		10	
10	Annexure-5		10	
11	Annexure-6		5	
12	Annexure-7		5	
13	Annexure-8		5	
14	Annexure-9		5	
15	Final Envelope containing all the above		2	
Total Marking			82	

- The accredited Energy Auditors/ Firms/Individuals graded with highest Marks shall be selected for RFQ (Request for Price Quotation)
- The payment to accredited Energy Auditors/ Firms/Individuals after completion of the work shall be done subject to availability of fund from BEE.



Important Information for submitting the offer:

Download from Website link : www.apeda.nic.in

Cost of EOI document (INR) cum processing fee through DD in favor of Director, APEDA, Itanagar. : Rs. 5,000/-

How to Submit Eoi

Demand Draft in favour of : Director, APEDA, Urja Bhawan, T.T Marg, Itanagar

Eoi Processing fees cum cost of document : Rs. 5,000/- per application submitted for processing /evaluation

Submission of Eoi in one set of hardcopy and one softcopy (both) : Last Date of sale of Eoi application / documents: 21st November 2022

Time Up to : 12.00 PM

Opening of Eoi

Last Date for Eoi application receipt : 22nd Nov 2022 time Up to 12.00 PM

Opening date of EOI : 22nd Nov 2022 at 3.00 PM

Venue : Urja Bhawan, Itanagar

For any clarification contact via email only at "apeda79@gmail.com one week before opening of EOI date



Bidder's Organization & Experience:

The Bidders must have the following qualification criteria:

1. Credentials:

The Bidder must have inline experience in presenting PPT on resource materials of Energy Conservation & Energy Efficiency in Agriculture water pumps and motors under AGDSM and installation of projects involving Energy Efficiency in AGDSM projects including Solar pumps. The Bidder must submit documentary evidence (work order & performance certificate) in support to the above. The bidder must be a reputed BEE accredited registered Company /Firm/Individual Auditor/Energy Managers.

2. Commercial:

Bidder must have an average annual turnover of 30.00 lakhs during last 3 years.

The Bidder must submit the following with the above maintained criteria:

- a) Photo copies of GST/ST Registration Certificate, Provident Fund Registration Certificate, IT PAN and Service Tax Registration Certificate.
- b) Annual turnover and balance sheet of last 3 years.

3. Test certificates:

The Bidder must submit all BEE accredited/Empanelled certificates.

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CRITERIA FOR EVALUATION & SELECTION PROCESS

The interested bidders shall be called to Corporate office of APEDA at Itanagar to give their presentation on knowhow in this field and present resource materials on Energy Conservation & Energy Efficiency in Agricultural water pumps & motors under AgDSM. Based on the credentials, projects implemented and presentation, the agencies shall be graded and shortlisted. RFQ (Request for Price Quotation) shall be invited only from the listed bidders.

Note:

- a) EOI must contain the name of the company/firm, credentials, Completion Certificates Workshops organized project implemented on AGDSM and resource assistance provided to stakeholders/name of the contact person with address, contact number (Cell no., Fax no., E-mail ID etc.).
- b) The designated representative should be well conversant in Energy Conservation & Energy Efficiency in MuDSM Programme and energy efficiency in Agriculture water pumps and motors.
- c) APEDA reserves the right to accept/reject any Expression of Interest (EOI) from parties without assigning any reasons whatsoever.

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Annexure-1

GENERAL INFORMATION OF THE BIDDER

Note: separate sheets may be used wherever necessary.

1. Name and Address of the Bidder:
2. Name & designation of the concerned officer to whom all references shall be made :
3. Fax nos.:
4. Phone nos./Mobile No.:
5. E-Mail Id :
6. Chief of the Organization:
E-Mail Id:
Telephone:
7. Total No. of Employees/Manpower Strength:
8. Type of the organization BEE empanelled (Public Sector/Limited/ Private Limited/Company/Manufacturer/NGO and BEE accredited Energy Auditors/Managers):
9. No. of Offices/Centers(Enclose The List):
10. Bidder's Proposal No. & Date:
11. Particulars of Past Experience of Similar Works Furnished :
12. Any other information that bidder may like to give in order to highlight his bid :
13. Name & address of Designated representative, if any:

Place:

Signature Of Party:

Date:

Name In Full:

Designation/status:

Company seal:

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Annexure-2

Name of the Bidder:

DETAILS OF WORK AND SERVICES OF SIMILAR NATURE DONE BY THE PARTY DURING THE LAST FIVE YEARS(which best illustrate qualification):

SI no.	Name of Company	Description of work	Value of work	Period		The work is done directly or through sub contractor	Remarks
				From	To		

Note: Photocopy of Performance Certificate/Completion Certificate of Owner in Support of the work mentioned above is required to be enclosed.

Note: separate sheets may be used wherever necessary.

SIGNATURE OF THE BIDDER

SEAL OF THE BIDDER



Annexure-3

Name of the Bidder:

CONCURRENT COMMITMENT

Sl no.	Full postal address of client & name of officer-in-charge with contact details	Description of the work done	Value of contract	Date of commencement of work	Scheduled/Revised completion period	% age completion as on date	Expected date of completion	Remarks

Note: separate sheet/credentials may be used/enclosed wherever necessary.

SIGNATURE OF THE BIDDER

SEAL OF THE BIDDER

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Annexure-4

Name of the Bidder:

The bidder shall indicate herein his annual turnover of proceeding 3 years based on the audited balance sheet/profit & loss account statement.

Financial Year	Annual Turnover (Rs.)	Net Worth(Rs.)	Remarks
2021-22			
2020-21			
2019-20			

NOTE:

1. Copies of audited balance sheets with profit and loss account of 3 years shall be submitted along with the Technical bid in support of above entries.
2. Bidder shall work out Net worth on the following basis:

Net worth : reserve + capital – accumulated loss.

Note: separate sheet/credentials may be used/enclosed wherever necessary.

SIGNATURE OF THE BIDDER

SEAL OF THE BIDDER



Annexure-5

Name of the BIDDER:

Organization chart showing no. Of qualified engineers & supervisory personal etc. In the employment of contractor & to be deployed.

Sl no.	Class of manpower/engineer/supervisor	Details of personal to be deployed on this work		No.
		Available with contractor	To be employed	

Note: Names and short resume of their qualification & experience may also be given for key personnel in the prescribed format at Annexure-6

The tentative chart of your site organization as above furnished by you shall be subject to variation to suit the construction/maintenance/operation programmed requirement and as directed by owner/ engineer-in-charge.

Note: separate sheet/credentials may be used/enclosed wherever necessary.

SIGNATURE OF THE BIDDER

SEAL OF THE BIDDER

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